

Professor Incharge,  
Bhai Gurdas Library,  
Guru Nanak Dev University,  
Amritsar

Subject: Request to access Rare Book Section / Manuscript No.....

Dear Sir/Madam,

I want to consult the Rare Book / Manuscript section of Bhai Gurdas Library. This is required for the purpose of .....

My details are given below:

Name	:	
Affiliation	:	
Status	:	Student / Working (If Student Mention class)
Mobile	:	
Email	:	
Authority Letter from Guide/Supervisor / Head	:	Yes / No (If yes, mention Name and Designation
Manuscript No with Title	:	
Manuscript No with Title	:	
Manuscript No with Title	:	
Manuscript No with Title	:	
Manuscript No with Title	:	

You are kindly requested to allow the same. Thanking you in anticipation

Yours faithfully,

Signature: .....

Name: .....

Encls: 1) Copy of Identity Card  
2) Letter for Principal/HOD)